



Pennsylvania Society of Gastroenterology

Annual Scientific Meeting-September 28-30, 2012
Skytop Lodge, Skytop, PA

www.pasg.org

Industry Sponsored Symposia Information

ISS Criteria

ISS fee is \$5,000 - ISS programs are a separate, private function occurring during the PSG Annual Scientific Meeting during which you'll have exclusive access to meeting attendees.

Available ISS Times Include:

- **Friday, September 28**
 - Evening Dinner (Please note, this time is prior to the start of the course all meeting attendees may not be able to attend. Traditionally, however, a fair number of attendees arrive the evening before the meeting, including members of the Board.)
 - **Saturday, September 29**
 - Early Breakfast (Prior to exhibit time/morning lecture)
 - **Saturday, September 29**
 - Lunch
 - **Sunday, September 30**
 - Early Breakfast (Prior to exhibit time/morning lecture)
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- PSG will facilitate initial contact with the hotel to reserve space in conjunction with the PSG Annual Scientific Meeting once ISS payment is received. The symposium sponsor will be responsible for any hotel meeting room rental fees, audio/visual, banquet charges and all other hotel related fees as well as making all arrangements with the hotel for this activity.
 - Symposium sponsors will receive a list of PSG Annual Meeting registrants prior to the meeting for a one-time use. PSG will provide the mailing address of all meeting attendees registered at the time of the request and who have granted the society permission to release their information.
 - PSG will include your ISS information in an email to meeting attendees but participating companies will be responsible for otherwise advertising/collecting RSVPs for their own event.
 - A sample of any information to be mailed to attendees must be submitted to PSG for review and approval prior to mailing.
 - Announcements and invitations addressed to members of the medical profession concerning such sponsored programs should clearly indicate the name of the sponsor

and must in no manner imply directly or indirectly that the program is sponsored fully or in part by PSG.

- Industry Sponsored Symposia (ISS) topics may not duplicate or conflict with topics, objectives or faculty developed for the PSG educational program.
- All sessions must be scheduled prior to or after the conclusion of the PSG daily Continuing Medical Education (CME) program. In addition, sessions cannot be scheduled during any PSG scheduled receptions, meals, or exhibit hall hours. No Industry Sponsored Symposia (ISS) will be approved that will conflict with these scheduled events.
- Current AMA commercial sponsorship guidelines must not be violated.
- Faculty: Any faculty selected for the Industry Sponsored Symposia (ISS) cannot present topics for the symposium program that they have been assigned to teach at the PSG educational program. Faculty who are selected for the Industry Sponsored Symposia (ISS) program may not be listed in any promotional materials or referenced as presenters for the PSG educational program.
- PSG Tax ID # - 23-2195718

Fees and Considerations

The cost of conducting an Industry Sponsored Symposia (ISS) is \$5,000. This fee includes meeting registrant contact information as described above, a brief description of the symposium in the official on-site program and contact information to make arrangements with the hotel directly.

This form will serve to hold a spot pending payment. Payment for the ISS must be received within ten (10) business days from date of contract signing. If payment is not received by this time the ISS reservation will be released.

In the event that the Industry Sponsored Symposia (ISS) must be cancelled, a request to cancel must be submitted in writing no less than 45 days prior to the scheduled date. At this time, 50% of the fee will be refunded. No refunds will be given 44 days or fewer before the meeting. The company is responsible for any fees associated with cancellation through the hotel.



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Industry Sponsored Symposia Reservation

My company would like to purchase the following ISS:

- | | |
|---|---|
| <input type="checkbox"/> Friday, Sept. 28 - Evening Dinner | <input type="checkbox"/> Saturday, Sept. 29 - Lunch |
| <input type="checkbox"/> Saturday, Sept. 29 - Early Breakfast | <input type="checkbox"/> Sunday, Sept. 30 - Early Breakfast |

Company Name _____

Contact Name _____

Address _____

City, State, ZIP _____

Telephone _____ Fax _____

Email _____

Agreement

A signature on this application indicates understanding and agreement to comply with all policies, rules, regulations, terms, and conditions in the prospectus above and any other issued by PSG regarding the 2012 *Annual Scientific Meeting*; willingness to abide by the payment policy; acknowledgment of having read the rules and regulations; and agreement that the rules and regulations are an integral and binding part of this contract.

Additionally, applicant acknowledges understanding that this application serves to hold the selected ISS time and will remit full payment of \$5,000 within 10 business days of the date below. If payment is not received by this time, applicant understands that the reservation will be released.

Once this form is received, PSG staff will be in touch to confirm your reservation.

Participating Company Representative:

Signature _____ Date _____

Name (please print) _____ Title _____

PSG Representative:

Signature _____ Date _____

Name (please print) _____ Title _____

Return completed form with payment or payment to follow to:

PSG

Attn: Jessica Winger

PO Box 8820, 777 East Park Drive

Harrisburg, PA 17105-8820

Email jwinger@pamedsoc.org or fax to 717-558-7841